

# Graduation Challenge Contract

Due to your Advisor by September 23, 2016

While off-site supervisors are not considered employees of the District, it is our expectation that all participants will follow CVU policies regarding volunteer, student, and employee behavior, as applicable and reasonable, particularly in maintaining an appropriate adult-student relationship among all program participants.

### Student Information Section

To be filled out by the students—*PRINT ONLY*

CVU Faculty Advisor \_\_\_\_\_ House \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

**Project Contract:** Student shall complete an Annotated Bibliography, participate in 20 or more hours of Community Learning, and write a Narrative Paper of no more than six pages.

Student may choose to complete a Tangible Product.

### Project Components Details

Graduation Challenge Project Title: \_\_\_\_\_

Community Learning Site: \_\_\_\_\_

Tangible Product (if applicable): \_\_\_\_\_

Narrative Paper Title: \_\_\_\_\_

I have read the Academic Honesty section of the Student Handbook and discussed it with my Advisor and parents/guardians. I understand that any form of plagiarism, forgery, or academic dishonesty will result in the loss of the privilege of participating in any graduation activity and may delay my graduation. I attest that all information contained on this form is accurate.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Community Consultant Information Section

To be filled out by the Community Consultant —*PLEASE PRINT*

Community Consultant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_

E-Mail: \_\_\_\_\_

Please briefly describe your background (experience/education, etc.) in the field the student has chosen to explore.

\_\_\_\_\_  
\_\_\_\_\_

**Responsibilities of the Community Consultant:**

- I have met with the above CVU student and agree to serve as his/her Community Consultant.
- I am knowledgeable in the subject area and will serve as an information resource.
- I am willing to oversee the progress of the student's Community Learning Experience hours.
- I will read a draft of the paper for accuracy of content for this subject area.

\_\_\_\_\_  
**Community Consultant Signature**

\_\_\_\_\_  
**Date**

### Parent/Guardian Permission Section

To be filled out by the parent/guardian

As the parent/guardian of the above named student at Champlain Valley Union High School, I am aware that s/he must successfully achieve the standard for all components of the Graduation Challenge Program — the Letter of Intent, the Paper, the Tangible Product (if applicable), and the Presentation —in order to earn a CVU diploma. I have read his/her Letter of Intent.

I understand that my son or daughter's project selection as described in the Letter of Intent is made independently of the staff and administration of Champlain Valley Union High School. I agree with my son/daughter's decision and give my permission for his/her participation in carrying out this project. We have discussed the Academic Honesty Section of the handbook.

Parent/Guardian Name (please print here) \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

### CVU Faculty Advisor Section

To be filled out *after* the Letter of Intent has been received. **ADVISOR: RETURN FORM TO YOUR HOUSE OFFICE.**

**Responsibilities of the Advisor**

- √ \_\_\_\_\_ I will review all paperwork to assure that it is complete and legible, including this contract.
- √ \_\_\_\_\_ I have contacted the Community Consultant on (date) \_\_\_\_\_ to verify his/her willingness to participate in the Graduation Challenge program and to set expectations for responsibilities.
- √ \_\_\_\_\_ I will assign appropriate grades for my Advisee.
- √ \_\_\_\_\_ I will assist this student to find resources, revise the paper, and practice the presentation.
- √ \_\_\_\_\_ I have discussed Academic Honesty with this student.
- √ \_\_\_\_\_ I have discussed in detail with my Advisee his/her Graduation Challenge project.
- √ \_\_\_\_\_ I have reviewed and approved this student's Letter of Intent and this Contract Form.

\_\_\_\_\_  
**CVU Faculty Advisor Signature**

\_\_\_\_\_  
**Date**